

**BPAP**  
**Friday, October 7, 2022**  
**11AM-1230PM**  
**Zoom**

**Attendance:** Camila Acosta, Cornelia Alsheimer-Barthel, Liz Auchincloss, Linda Esparza Dozer, Melanie Eckford-Prosser, Medel, Michael, Tara Carter, Valdas Karalis, Beth Taylor Schott, Christopher Johnson, Deneatrice Lewis, Donna Lewis, Daniel Spitz, Andrianina Rajaosera, Cristina Garcia Otero

- I. Quorum: Achieved or not
- II. Minutes Approval
  - A. [09/16/2022](#) - **APPROVED**
- III. Public Comment: None
- IV. Announcements: None
  - 1. Monday before meetings send out agenda!!!
- V. Items in Progress:
  - A. [BP7100 Commitment to Diversity](#) (*this was tabled back in Summer 2021; sent to EEOAC for feedback 04/12/22;05/06/2022;05/20/22----* (out to groups for feedback) / [AP 7100 Commitment to Diversity](#) (New AP): ---(*Out for feedback*)
    - 1. *Thoughts from groups?*
    - 2. **Does this contain recent updates from the Chancellor's office**  
**Deneatrice Lewis will confirm**
    - 3. **Will review at future time to ensure alignment with AP 7120**
  - B. [AP 7127 RESTRICTIONS GOVERNING THE EMPLOYMENT OF APPLICANTS WITH CRIMINAL RECORDS](#)
  - C. [BP 7126 Background Checks](#)
    - 1. **Deneatrice will share conviction matrix with bpap**
    - 2. **Send out related BP/AP to committee for feedback from (in PDF's) for feedback.**
- VI. Other items in Progress:
  - A. Goals
  - B. **Agenda Item - review process and flow of how they get approved etc.**
    - 1. **Committee have solid process and responsibilities**
    - 2. **Review role of chapter leads**
- VII. 10 voting members, quorum 6+ members
  - A. Committee Chair -Deneatrice Lewis\*
  - B. ALA - Linda Esparza Dozer, Michael Medel, Christopher Johnson
  - C. CSEA - Liz Auchincloss, Elizabeth Taylor-Schott, Valdas Karalis
  - D. Academic Senate - Daniel Spitz, Camila Acosta, Melanie Eckford-Prosser
  - E. ASG - Andrianina Rajaosera
  - F. FA- Cornelia Alsheimer-Barthel\*, Donna Lewis \*
  - G. Administrator Appointee - TBD

## H. Admin Support- Diana Lopez\*

The flowchart below illustrates the steps taken to modify existing board policies and administrative procedures.

The same steps apply when new policies or procedures are developed.

Any governance group or BPAP representative may propose changes for consideration at any stage of the process, even after approval.

Board Policies Administrative Procedures  
Santa Barbara City College

Process for Reviewing Board Policies  
and Administrative Procedures

Recommendations for revision or new documents  
From: CCLC, Board of Trustees,

BPAP Constituent Group Reps, Superintendent/President  
Chapter Leads

Check Recommendations for Operational  
Applicability and Feasibility BPAP

Reviews Chapter Leads recommendations  
and creates/modifies drafts

BPAP Reviews Constituent Group  
recommendations and makes final edits

Board of Trustees

Board must have 2 readings prior to  
adoption (See BP 2410)

Superintendent/President Informs the Board of Trustees if there  
are any substantive changes

If content changes were made, BP/AP returns to Groups

If content changes were made, AP returns to BPAP  
Constituent Groups

Review BPAP recommendations and  
provide feedback within 30 calendar days

If content changes were  
made, BP returns to BPAP

Board Policy  
Approved

Administrative Procedure  
Approved