

# BPAP Agenda/Minutes

March 5, 2021  
11am-12:30pm, Zoom

Present: Michael Shanahan, Linda Dozer, Robbie Fischer, Liz Auchincloss, Christopher Johnson, Raeanne Napoleon, Patricia Stark, Luz Reyes-Martin, Beth Taylor-Schott, Lyndsay Maas, Valdas Karalis, Cornelia Alsheimer, Jeffrey Gray  
Absent: Jasmine Tuazon, Lilli McKinney

- I. Minutes from [February 18, 2021](#)
- II. Public Comment: *None*
- III. Updates:
  - A. BPAP Equity Review Task Force Update: Christopher Johnson
    1. [2021 Recommendations](#)
      - a) *BP 2435 priority*
      - b) [3/5/2021 priority list](#)
      - c) *Recommendations go directly to Board of Trustees*
- IV. Policies and Procedures to Review
  - A. Legal Updates:

Title IX SPECIAL LEGAL UPDATES from 7/31/2020

    1. [AP 3435 - Discrimination and Harassment Complaints and Investigations](#)
      - a) *Continue next meeting on page 15, marked "Left off here 3/5/2021"*
    2. [AP 3540 - Sexual and Other Assaults on Campus](#)
    3. [AP 5530 - Student Rights and Grievances](#)
    4. [BP 3430 - Prohibition of Harassment](#)
    5. [BP 3540 - Sexual and Other Assaults on Campus](#)
    6. [BP 2410 - Board Policies and Administrative Procedures](#)
      - a) One sentence added by NBOT 11/12/2020 and request to be viewed at BPAP
    7. [AP 5520- Student Discipline Procedures](#)
    8. [AP 5500- Standards of Student Conduct](#)

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October Legal Updates:

    9. [AP 3420](#) - Equal Employment Opportunity
      - a) Michael
    10. [AP 3434](#) - Responding to Harassment Based on Sex under Title IX
      - a) Michael, Linda
    11. [AP 3435](#) - Discrimination and Harassment Complaints and Investigations
      - a) Michael, Linda
    12. [AP 5035](#) - Withholding of Student Records
      - a) Jens, Michael Medel

13. [AP 5040](#) - Student Records, Director Information, and Privacy
  - a) Jens, Michael Medel
14. [AP 5500](#) - Standards of Student Conduct
  - a) Paloma
15. [AP 5520](#) - Student Discipline Procedures
  - a) Paloma
16. [AP 5030](#) - Fees \*Nicole Hubert to be present
17. [AP 5055](#) - Enrollment Priorities
  - a) Follow up with Chapter Leads, due back May 28th
  - b) To Leads Pamela Ralston and Michael Medel
  - c) 5.29.2020 Jens and Michael Medel assigned to and due back June 29th

B. Chapter 6- Trailed for Fall meeting - Put out for Information?

1. Michael made a motion to move the currently approved Chapter 6 BPs forward.
  - a) Seconded by Angie
    - (1) With the Exception of BP 6760 and BP 6620 (naming of buildings), everything will move forward
2. [AP 6530](#) - District Vehicles
  - a) Back from 1/17/2020, Lyndsay to seek clarification
    - (1) Looking at student transportation
    - (2) Possibly: change title to District and Personal Vehicles, sent for review
    - (3) Sent to Adrienne 5.29.2020 due back June 29th
3. [BP 6620](#) - Naming of Buildings, Facilities, Grounds, and Programs in Appreciation and Recognition for Contributions
  - a) Lyndsay Maas to check this and AP associated with the foundation.
4. [AP 6620](#) - Naming of Buildings, Facilities, Grounds, and Programs in Appreciation and Recognition for Contributions
  - a) Present with BP 6620
5. [AP 6760](#) - Bicycles, Skateboards, Roller Blades and Similar Roller Devices
  - a) Transportation Task Force revisions
  - b) Raeanne Napoleon and the Transportation Task Force will re-write this policy.
1. [BP 6760](#) - Bicycles, Skateboards, Roller Blades and Similar Roller Devices (has not been reviewed by BPAP yet)
6. [AP 6850](#) - Hazardous Materials
  - a) Assigned to Lyndsay to share with Carlos, EH&S contractor, by 2/28/2020
  - b) Chemical hygiene plan to be mentioned in the AP

- c) 4/23/2020 Carlos and Adrienne have added additional edits
- 7. [AP 6900](#) - Campus Store
  - a) Paul Miller has reviewed 2nd time

C. Brought forward for rediscussion or first time on agenda:

- 1. [AP 2410](#) - Board Policies and Administrative Procedures (Timeline for groups)
- 2. [BP 4240](#) - Academic Renewal
  - a) Ana Garcia and Camila Acosta to be present
- 3. [AP 4240](#) - Academic Renewal
  - a) [Supporting document](#)
  - b) Ana Garcia and Camila Acosta to be present
- 4. [AP 3720](#) - Computer and Network Use
- 5. [BP 4300](#) - Excursions and Field Trips (Pamela, Raeanne) maybe include risk management
- 6. [AP 4300](#) - Excursions and Field Trips(Pamela, Raeanne) maybe include risk management
- 7. BP 5520 - Shower Facilities for Homeless Students (lead Dean Student Affairs) not legally required but suggested as good practice if showers on campus
- 8. AP 5520 - Shower Facilities for Homeless Students (lead Dean Student Affairs) not legally required but suggested as good practice if showers on campus
- 9. BP 3800 - Personal Data Protection (Paul Bishop; only if District must comply with General Data Protection Regulation that is EU but some US districts need to comply)
- 10. AP 3800 - Personal Data Protection
- 11. Student Conduct to be added per Academic Senate note
- 12. [AP 5050](#) Student Success and Support Program
  - a) Out as feedback May 1, 2020, due back Fall
- 13. BP 5050

D. Chapter 7 - Starting Fall AFTER moving Chapter 6 forward and other catch up items, all items brought forward for rediscussion will be after chapter 7 completion

- 1. [AP 7348](#) - Accommodations
  - a) Dr. Goswami reviewed and coming back to BPAP
- 2. [AP 7600](#) - District Security
  - a) Jeanne Cleary Act compliance; Director of Security to address this clarification first
  - b) Sent to Erik, chapter leads for review and input due back May 28th
  - c) Received back from Erik May 24th.

E. Items Out:

1. [AP 4105 - Distance Education](#)
  - a) [Academic Senate Proposed Changes - AP 4105 - Distance Education](#)
  - b) Clean up needed, out as information
2. [\\*New AP 3433 - Prohibition of Sexual Harassment under Title IX](#)
  - a) Out to groups as information
3. [\\*New BP 3433 - Prohibition of Sexual Harassment under Title IX](#)
  - a) Out as information and stylistic feedback only as it is the law and substantive feedback is not being requested
4. [BP 4235 - Credit for Prior Learning](#) **\*Past legal update, 2nd link is doc from chapter lead Paloma Arnold**
  - a) Out to groups as information, December board meeting
5. [AP 4235 - Credit for Prior Learning](#) **\*Past legal update, 2nd link is doc from chapter lead Paloma Arnold**
  - a) Out to groups as information
6. [AP 4105 - Distance Education](#)
  - a) [Academic Senate Proposed Changes - AP 4105 - Distance Education](#)
  - b) Clean up needed, out as information
7. [\\*New AP 3433 - Prohibition of Sexual Harassment under Title IX](#)
  - a) Out to groups as information
8. **\*\*BP 3052 - Employee Student Relationships**
  - a) Out to February 25th Board Meeting Date
9. **\*New AP 3434 - Responding to Harassment Based on Sex under Title IX**
  - a) *Out to groups for information, not substantial legal changes - nonnegotiable*
10. [AP 3430 - Prohibition of Harassment](#)
  - a) Out to groups as information, with BP 3052- pending

## V. Reports

- A. Committee Chair - Michael Shanahan\*
- B. ALA - Linda Esparza Dozer, Luz Reyes-Martin, Christopher Johnson
- C. CSEA - Liz Auchincloss, Elizabeth Taylor-Schott, Valdas Karalis
- D. Academic Senate - Patricia Stark, Robert Fischer, Raeanne Napoleon
- E. ASG - Lillian McKinney
- F. Administrator Appointee - Jasmine Tuazon\*

## Committee Reference Documents

[Committee Members](#)

[Charge](#)

[Chapter Leads](#)

[BPAP Style Guide](#)

[Recently Posted Policies and Procedures](#)

[BPAP Tracking 2020-2021](#)

[BPAP Flowchart](#)

[Legal Update Process](#)